

NC LIVE Librarians' Council Minutes

Zoom Meeting

Monday, November 25, 2024

3:30 p.m. – 5:00 p.m.

Attendees:

Jennifer Arnold (CC COI Rep)
Suzanne Bartels (NCICU COI Rep)
Greg Raschke (UNC COI Rep)
Jennifer Sackett (PL COI Rep)
Michelle Underhill (ex officio)
Rishara Finsel (RAC Chair)
Angel Truesdale (CETAC Chair)
Jake Vaccaro (OSAC Chair)
Staci Wilson (OPPAC Chair)
David Goldsmith (Fiscal Agent Rep)

Staff:

Claire Leverett (Staff)
Sophie Hollis (Staff)

LC Meeting: 3:30 – 5:00 (LC and NC LIVE Staff)

1. Call to Order / Agenda Review

2. Executive Summary

3. Claire shared NC LIVE Team Goals for 2024-2025 (Claire)

4. Financials (Claire)
 - a. Claire shared NC LIVE's 2024-2025 Proposed Budget and Quarter 1 actuals.

5. Updates on Collections, Services and Initiatives
 - a. Rishara shared the RAC Updates.
 - b. Collections Updates (Claire)
 - i. Claire: We're on track to add 1,500 ebooks, and our whole collection will be on OverDrive. And we're working on these HG book club kits for libraries to share with patrons.
 - c. OPPAC Updates (Staci)
 - i. Staci shared 2025 NC LIVE Annual Conference updates.
 - ii. **ACTION:** Move forward with Annual Conference planning for Charlotte for May 2025. Community Anchors will be the theme.

- d. Advisory Committee Engagement Assessment (Claire)
 - i. Claire: We did an assessment of our engagement with advisory committees. We wanted to understand what's working, what's not, how to encourage active participation, and how to communicate AC updates to the larger community.
 - e. Instruction & CETAC Updates (Angel)
 - i. Angel: This quarter we offered 6 webinars and one workshop. We did one on AI and one on manga and graphic novels, and both received a lot of positive feedback. The September workshop on marketing was also a success.
 - ii. CETAC renamed and reorganized the community empowerment series.
 - iii. The marketing workshop was so successful—48 attendees and tons of positive feedback. There was more demand for this.
 - iv. Launched self-paced student success course. This is the follow-up to the workshop and webinar led by Becky Croxton.
 - f. OSAC & Website Updates (Jake)
 - i. Jake: A lot of what we talked about is related to the outages and server issues in September. We talked about the best times for outages (noting differences between COIs). We want to have a more consistent checklist and plan for these deployments.
 - ii. Daniel has also been thinking about how to use AI tools.
 - iii. For upcoming projects, Daniel is doing more planning for security risks. Trying to predict what could happen and then action plans for recovery steps. He is also working on enhancing the statistics portal, especially flagging suspicious data.
 - g. Update: Helene Response (Claire)
 - i. Claire: This is just a brief update to say that we're working with other state orgs to respond to the disaster.
 - h. Sophie shared the Engagement Updates.
6. A Look Ahead
 7. Sophie shared the Communications Report
 8. Claire shared the Help Desk Report.

Adjourn